Present: Mayor Matviak, Trustee Vic Tartaglia, Trustee Barry MacPherson, Trustee Ray Baker

Absent: Trustee Steve Crawford

Staff: Clerk/Treasurer Dorsey, Michelle George

Guests: Stan Cwynar

Mayor Matviak called the meeting to order at 7:01pm.

Stan Cwynar went through the executive summary of the financial report and audit report.

Trustee Baker moved; Trustee Tartaglia seconded to approve minutes from April 27, 2020 as written. All Ayes, Carried.

Trustee MacPherson moved; Trustee Tartaglia seconded to approve minutes from May 11, 2020 as written. All Ayes, Carried.

Trustee MacPherson moved, Trustee Baker seconded to approve minutes from the Special Meeting on May 18, 2020 as written. All Ayes, Carried.

Mayor Matviak discussed the use of the Fire Dept and PD being used in parades for birthday parties or sports teams etc. Asked that the Safety Committee sit with the Police and Fire Chief to come up with some manageable policies. He was approached by the school about a graduation program and would like to know if June 12th at 11:00am the seniors could get in their cars and do a parade. Would only be graduates in the cars and are looking for ways to honor them. Would like the Police chief to lead the parade and fire dept finish the parade. Board discussed that they have no issue for this as its for the benefit of a group. Trustee Baker stated he feels Trustee Crawford would be on board as it is for the school and not a private person. Discussion that it needs to be fair, if allowed for PD should be allowed for the Fire Dept. Discussed the executive order in regard to the email sent out by NYCOM about the tax payers receiving a 21 day grace period approved by the Governor to help communities that are having financial issues. We are currently in Phase 1 with Phase 2 coming soon. Will receive updates from Delaware county about what’s included in the phases. Did receive a few complaints about business’s opening in phase 1 that shouldn’t have been open yet, they have been contacted. DPW and WWTP are back to regular hours. The state will be looking at guidance in regard to the Village Office mid-June. Looking for ways to update the office to maintain social distancing, Brandon DPW will be available in the next few weeks to put up the plexiglass at the front counter and petition between the Michelle and Jaclyn.

Trustee Tartaglia moved, Trustee MacPherson seconded the motion authorizing Michelle George to roll over three (3) vacation days into the next fiscal year, which will be used before July 31, 2020. All Ayes, Carried.

Trustee Baker moved, Trustee MacPherson seconded the motion authorizing Amphenol Aerospace to direct their filtered groundwater to the Village Sanitary Sewer System to stay compliant to DEC’s requests and for that sewer account to be billed on a quarterly basis at $2.30 per thousand gallons. All Ayes, Carried.

Trustee Tartaglia moved the following Resolution;



Trustee Baker: Aye Trustee MacPherson: Aye Trustee Tartaglia: Aye Mayor Matviak: Aye

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| --- |
| **Budget Transfers** |
|
| **Board meeting of 5/26/2020** |  |  |  |  |
|  |  |  |  |  |  |
| Trustee Tartaglia moved, Trustee MacPherson seconded the motion authorizing the Treasurer |
| to do the following transfers to cover either negative or short budget lines for the FY 19-20: |
|  |
| **GENERAL FUND** |  |  |  |  |
|  |  |  |  |  |  |
| FROM: |  |  |  | TO: |  |
| A1110.403 | Justice - Training |  $ 400.00  |  | A1110.400 | Justice - Contracts & Office Supplies |  $ 400.00  |
| A1110.210 | Justice - Equip & Capital Improvements |  $240.00  |  | A1110.411 | Justice - Utilities |  $ 240.00  |
| A1990.400 | Contingency |  $5,000.00  |  | A1325.101 | Clerk/Treasurer - Salary |  $ 5,000.00  |
| A1620.411 | Civic Center & Getman Bldg - Utilities |  $800.00  |  | A1620.413 | Civic Center & Getman - Bldg Repair |  $ 300.00  |
|  |  |  |  | A1640.406 | Central Garage - Operational Supplies |  $ 300.00  |
|  |  |  |  | A1640.400 | Central Garage - Contracts & Office Supplies |  $ 200.00  |
| A1640.101 | Central Garage - Salary |  $14,000.00  |  | A5110.101 | Street Operational - Salary |  $ 39,000.00  |
| A5010.101 | Street Administration - Salary |  $ 16,000.00  |  |  |  |  |
| A8170.101 | Street Cleaning - Salary |  $ 9,000.00  |  |  |  |  |
| A3410.101 | Fire Department - Salary |  $800.00  |  | A3410.411 | Fire Department - Utilities |  $ 800.00  |
| A5110.406 | Street Operational - Operational Supplies |  $500.00  |  | A5110.418 | Street Operational - Uniforms |  $ 500.00  |
| A5142.404 | Snow Removal - Vehicle Repair & Maint |  $ 6,000.00  |  | A5142.406 | Snow Removal - Operational Supplies |  $ 6,900.00  |
| A5142.419 | Snow Removal - Gasoline |  $900.00  |  |  |  |  |
| A5610.400 | Airport - Contracts & Office Supplies |  $3,000.00  |  | A5610.101 | Airport - Salary |  $ 3,000.00  |
| A5610.419 | Airport - Avgas & Jet Fuel |  $8,500.00  |  | A5610.413 | Airport - Bldg Repair & Maint |  $ 8,500.00  |
| A7140.411 | Parks & Recreation - Utilities |  $417.72  |  | A7140.400 | Parks & Recreation - Contracts & Office Sup |  $ 417.72  |
| A7140.419 | Parks & Recreation - Gasoline |  $1,197.48  |  | A7140.406 | Parks & Recreation - Operational Supplies |  $1,197.48  |
| A8140.406 | Storm Sewers - Operational Supplies |  $900.00  |  | A8170.400 | Street Cleaning - Contracts & Office Supplies |  $ 400.00  |
|  |  |  |  | A8170.404 | Street Cleaning - Vehicle Repair & Maint |  $ 500.00  |
| A9010.800 | Employee Benefites - NYS Employee Retirement |  $10,000.00  |  | A9060.800 | Employee Benefits - Health, Dental, Life |  $ 10,000.00  |
|  | **Total General** |  **$ 77,655.20**  |  |  | **Total General** |  **$ 77,655.20**  |
|  |  |  |  |  |  |  |
| **WATER FUND** |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| FROM: |  |  |  | TO: |  |  |
| F9030.800 | Employee Benefits - FICA/Medicare |  $5,000.00  |  | F9060.800 | Employee Benefits - Medical Insurance |  $ 5,000.00  |
|  |  |   |  |  |  |   |
|  | **Total Water**  |  **$5,000.00**  |  |  | **Total Water** |  **$ 5,000.00**  |
|  |  |  |  |  |  |  |
| **SEWER FUND** |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| FROM: |  |  |  | TO: |  |  |
| G81320.101 | Sanitary Sewers - Salary |  $15,000.00  |  | G8130.101 | Sewage Treament - Salary  |  $ 15,000.00  |
| G8120.404 | Sanitary Sewers - Operational Supplies |  $300.00  |  | G8120.404 | Sanitary Sewers - Vehicle Repair & Maint |  $ 300.00  |
| G9010.800 | Employee Benefits - ERS NYS Retirement |  $3,000.00  |  | G9060.800 | Employee Benefits - Medical Insurance |  $ 3,000.00  |
|  | **Total Sewer** |  **$18,300.00**  |  |  | **Total Sewer** |  **$ 18,300.00**  |
|  |  |  |  |  |  |  |

All Ayes, Carried.

Trustee MacPherson moved, Trustee Tartaglia seconded the motion to approve the firm bid for Diesel Fuel @ 1.5135 and Kerosene @ 1.9135 from Mirabito for the FY of June 01, 2020 – May 31, 2021. All Ayes, Carried.

Trustee Baker moved, Trustee MacPherson seconded the motion to accept the gasoline fluctuating bid @ regular $1.3313/gal, plus $1.4233/gal, super $1.5649/gal from Mirabito Energy Products for FY June 01, 2020 – May 31, 2021. All Ayes, Carried.

Trustee Tartaglia moved, Trustee MacPherson seconded the motion to accept the firm bid of $1.1200/gal for propane from Mirabito for FY June 01, 2020 – May 31, 2021. All Ayes, Carried.

Trustee MacPherson moved, Trustee Tartaglia seconded the motion to accept the firm bid price of $1.5557/gal for NO.2 fuel oil from Mirabito. All Ayes, Carried.

Discussed the pavilion rentals, and as of now the pavilion will be closed until further notice due to the social distancing guidelines.

Trustee Tartaglia moved, Trustee MacPherson seconded to approve John Redente to roll over five (5) vacation days over to the next fiscal year to be used by the end of July 2020.

Trustee MacPherson moved, Trustee Tartaglia seconded to accept with regret the letter of resignation from Brandon McEwan as Animal Control Officer effective June 8, 2020. All Ayes, Carried.

Trustee Tartaglia moved, Trustee Baker seconded the motion to publicly advertise the upcoming vacant position in the Public Works Department immediately for 1 week. The Personnel Committee will decide if the posting will be for a Laborer 1 or laborer 11. All Ayes, Carried.

Trustee Tartaglia moved, Trustee Baker seconded the motion to hire Nathan Vibbard for DPW summer help for 2020 from May to Mid-August 2020, effective May 27, 2020, starting wage will be minimum wage currently at $12.50 per hour. All Ayes, Carried.

Opened bids for WWTP will make decision and vote at the next Board meeting.

Trustee Tartaglia gave update on Recreation. They notified Aaron Zurn about the decision made in regard to the 40 hours approved for June and July to work on the fields. Swimming pool being closed is going to be on the E-blast.

Trustee Baker reminded about the United way and catholic charities for the food drive on June 8th at the Sidney Fire Dept. Food give away starts at 11am. PD will be there to help out as needed.

Trustee Baker moved, Trustee MacPherson seconded a motion authorizing the Treasurer to pay Abstract 26, May 26, 2020 audit from the following funds:

|  |  |
| --- | --- |
| **FUND** | **AUDIT** |
| General | $26,507.07 |
| Water | $6,625.12 |
| Sewer | $6,712.03 |
| Community Development |  $17,454.15 |
| T & A |  $1,711.36 |
| Capital |  $34,632.78 |
| **Total** | **$93,642.50** |

All Ayes, Carried.

Trustee MacPherson moved, Trustee Tartaglia seconded the motion to go into executive session at 9:03pm to discuss Court, PD and DPW Personnel, Full Board, Clerk/Treasurer invited to stay for first part of executive session. All Ayes, Carried.

Trustee Tartaglia moved, Trustee MacPherson seconded the motion to leave executive session and return to regular session at 9:22pm. All Ayes, Carried.

Trustee Baker moved, Trustee Tartaglia seconded the motion to approve the additional 10 hours per week for Court Clerk summer help Kaitlyn Gravel to total 18 hours from June to mid-August 2020. All Ayes, Carried.

Trustee Baker moved, Trustee Tartaglia seconded the motion to rescind the motion made 4/27/2020 to hire Matthew Howard as a Village of Sidney Police Officer due to a conflict with the Delaware County Personnel Office.

Trustee Baker moved, Trustee MacPherson seconded the motion to hire Brendan McDevitt as a Police Officer as a lateral transfer to fill one vacancy, contingent upon confirmation from Delaware County Personnel. Full benefits will be offered, health, dental and vision will start upon date of hire. Contingent on satisfactory background check. All Ayes, Carried.

Trustee Baker moved, Trustee MacPherson seconded the motion to adjourn the meeting at 9:27 pm. All Ayes, Carried.

 Respectfully Submitted,

Sheena Dorsey, Village Clerk/Treasurer